



CODE COMPLIANCE FINE REDUCTION APPLICATION CITY OF PALM BEACH GARDENS

INSTRUCTIONS: Please fill out this form in its entirety, be specific and use additional pages if necessary. Each Code Case requires its own Fine Reduction Application. **Applications submitted by anyone other than the legal property owner will not be considered.**

Return application to:

City of Palm Beach Gardens
Attn: Neighborhood Services Director
10500 N Military Trail
Palm Beach Gardens, FL 33410
Fax: 561-799-4254

Requests must be submitted at least ten (10) business days prior to the next scheduled Code Compliance Special Magistrate hearing. If you are claiming medical or financial hardship, please include supporting documentation (e.g., a doctor's statement or proof of income). Please note that a request for a reduction of fines can only be considered once full compliance has been achieved on all properties within the city limits. Pursuant to Florida's public records laws, any information provided will become part of the case file and may be disclosed in response to a public records request. Redactions to this application related to a public records request will be granted only to the extent permitted by law. If you have any questions or need assistance completing this application, please contact us at: (561) 799-4245.

Code Case Number: _____

Violation Location: _____

Property Owner's Name: _____

Contact Number(s): _____

Email(s): _____

Fine Amount Due:
\$ _____

Requested Fine Reduction Amount: *(Please list the amount you wish to pay)*
\$ _____

